**Procedure to register/ apply for Incubation space at SNS Incubation Centre, BIT Sindri**

1. Send an application for Incubation space through email to Prof.in charge, Incubation Centre at prakashkr.prod@bitsindri.ac.in

Or,

entrepreneurialcell@bitsindri.ac.in

2. The application consists of complete proposal and brief profile of the company/startup

3. The Business Plan and Proposal must include:

a) Value Proposition

b) Customer Segment

c) Channels: Sales Channel

d) Customer Relationship: How to connect

e) Revenue Generation

f) Key Resources of the Company

g) Key Partners and Suppliers

h) Major/ Key Activities: Development and deployment of Useful Technology

i) Cost: Advertisement and Marketing, website cost, other office expenses etc.

Link for Business Plan and Proposal Template

(This is a general prescribed template, but one can modify it according to his/her convenience).

4. After review from SNS internal as well as external committee, the space will be alloted to the incubatees/ startups/company.

5. Incubatee office space includes: 1 Desk, 1 Seat, Filing Cabinet, Electricity, Secure Wi- Fi, Access to all Departmental Laboratories, Centre of Excellence: Siemens Lab, Nano Technology Lab, IoT Lab etc., Access to Printers, Scanner and Copiers, Conference Room, Restroom Facility, Cafeteria and 24 hours access.

Monthly rent ₹1000/- for one Seat and

₹3000/- for one cubical space/ unit (4 seats, 4 desks, 4 filing cabinets etc.)

Rent period: 11 months

Terms: The startup/ incubatee/company will have to abide by the terms and conditions of SNS Incubation Centre.

The agreement allows the incubatee/ startup/ company to use the alloted space as registered office for his/their startup/incubatee/company.

Link for Incubation Policy

Details are also available on the website of BIT Sindri under the tab startup and Incubation.

Any incubatee/ Startup/ company, who has registration under Jharkhand Government, can apply for it.